



BY-LAWS

of the

Caboolture Regional Car Club Incorporated

Approved at the Committee Meeting of 23rd September 2020

Updated/Amended: 13/09/2023

Lance Haslewood
President

Date: 10 February 2023

Olive Jones
Secretary

Date: 10 February 2023

CABOOLTURE REGIONAL CAR CLUB INC

BY-LAWS

Originally approved by members at the Annual General Meeting held on 7th September 2016.

1. Terms/Definitions

- (1) If a term is defined in the Rules of the Caboolture Regional Car Club Inc., then the term shall have the same meaning in these By-Laws. In addition, in these By-Laws, the following terms shall have the meaning given, namely:
 - (a) 'The Association' means Caboolture Regional Car Club Incorporated.
 - (b) 'Committee' means the Management Committee of The Association.
 - (c) 'AGM' means the Annual General Meeting' of The Association.
 - (d) 'GM' means the General Meeting of the Association.
 - (e) 'Ordinary Member' Refer By-Law 11(2).
 - (f) 'Associate Member' Refer By-Law 11(3).
 - (g) 'Life Membership' Refer By-Law 11(4).

2. The Association

- (1) No member or other person or entity may, without prior approval of the Management Committee:
 - (a) Represent The Association, or
 - (b) Purchase goods or services, or
 - (c) Enter into financial agreements in the name of The Association.

3. Amendments

- (1) The Management Committee may make, amend or repeal these By-Laws, not inconsistent with the Rules of The Association, for the internal management of the association.
- (2) A By-Law may be amended or set aside by a majority vote of members at a General Meeting of The Association.

4. Composition of Management Committee

- (1) The composition of the Management Committee shall comprise the following:
 - (a) President.
 - (b) Vice President.
 - (c) Secretary.
 - (d) Treasurer.
 - (e) Membership Officer.
 - (f) Run Coordinator
 - (g) Newsletter Editor.
 - (h) Dating Officer (Club Registration, SIV).
 - (i) Show & Shine Coordinator
 - (j) Swap Coordinator.
 - (k) Queensland Historic Motoring Council Representative.

5. Other Club Positions

- (1) The Club may appoint other positions not part of the Management Committee and without obligation to attend Committee Meetings, unless requested to by either party, such as but not restricted to:
 - (a) Property Officer
 - (b) Webmaster
 - (c) Catering Convenor
 - (d) Workshop Coordinator
 - (e) Christmas Function Organiser
 - (f) And any other positions or assistant positions deemed necessary.

6. Property of The Association

- (1) A member shall not use Club property without the authority of the President of The Association.

7. Key Register

- (1) A register of keys belonging to The Association will be maintained by the Secretary.
- (2) Any member holding a key belonging to the association will be required to sign for acceptance of and be responsible for the safe custody and return of any key in his/her possession.
- (3) All keys must be returned to the Secretary upon resignation or vacation of the members' Committee position.
- (4) Any lost key must be replaced by the member responsible for the custody of the key.

8. Colours/Emblem of The Association

- (1) The Emblem of The Association is predominantly dark blue and white and comprises crossed pistons encircled by two carpet pythons with the text 'Caboolture Regional Car Club Inc' placed around its circumference. Refer diagram at Annex A.

9. Regalia

- (1) All Club regalia will be ordered and held by the Membership Officer. The following criteria apply:
 - (a) Items will be made available for purchase or collection by members at general meetings.
 - (b) It is the responsibility of the individual member to collect his/her purchases from the Membership Officer.
 - (c) Purchases will not be mailed to members.
 - (d) Any item of Club regalia unclaimed after a period of 12 months will be disposed of at the discretion of the Management Committee.
- (2) Club Regalia may be worn or displayed only when attending Club-sanctioned events or when representing The Association.
- (3) Additional items of any Club Regalia may be purchased by members to be worn by a spouse, partner or another family member.
- (4) **Shirt.** Shirt colours are predominantly black, blue, red, green or white and to be embossed with the Club emblem over the left breast and the member's given name over the right breast. Nicknames may be used in-lieu of the given name. When joining the Club, a new member must purchase a Club shirt.
- (5) **Cap.** Cap colour is predominantly dark blue and is to be embossed with the Club emblem positioned at the front of the cap. Caps are available in baseball style and in bucket style for optional purchase by members.
- (6) **Jacket.** Jacket colours are predominantly black/red and black/blue and to be embossed with the Club emblem over the left breast and the member's given name below. Nicknames may be used in-lieu of the Given name. Jackets are available for optional purchase by members.
- (7) **Windscreen Banner.** A windscreen banner to display across the windscreen of the car when representing The Association at events is available for optional purchase by members.

10. Printing of Publications

- (1) The Association may print and publish any newspapers, periodicals, books and leaflets that it may think desirable to the promotion of its Mission or objectives.
- (2) The Association will publish a monthly newsletter to be distributed to all members by email for the information of members and with the following criteria:
 - (a) A copy of the monthly newsletter will also be made available on The Association website.
 - (b) Members unable to access a copy of the newsletter by email or the website should make alternative arrangements to receive the newsletter.

11. Funds and Accounts

- (1) The Committee is authorised to expend funds up to and including \$1000.00 on the purchase of any one asset.
- (2) Expenditure on purchases of assets exceeding \$1000.00 is to be put to the membership at a general meeting for approval.
- (3) A petty cash float to the amount of \$500.00 is to be retained by the Treasurer for the reimbursement of expenses less than \$100.00.

12. Donations

- (1) The Association may make donations for patriotic, charitable or for community purposes. The following conditions apply:
 - (a) All applications/nominations for donations are to be made in writing on the '*Charitable Donations Nomination Form*' (Appendix D) to the committee for consideration. Completed forms, successful or unsuccessful, to be kept as a matter of record for future reference.
 - (b) The Committee will consider all applications for donations and make recommendations as to the successful applicants. These recommendations will then be presented to the members at a General Meeting for their consideration as to the amount to be donated and for final approval.
 - (c) Applications will be accepted only from organisations or individuals within or servicing the defines of the Caboolture district (ie the old Caboolture Shire Council area).

13. Membership

- (1) The membership of The Association consists of the following classes:
 - (a) Ordinary.
 - (b) Associate.
 - (c) Life.
- (2) **Ordinary Membership**
 - (a) An Ordinary Member is defined as an individual:
 - (i) Who is 16 years or over, and
 - (ii) Has a genuine interest in motor vehicles and the aims/objectives of The Association, and
 - (iii) Has completed a Membership Application Form, and
 - (iv) Has been approved for admission to The Association by the Committee.
 - (b) Every financial Ordinary Member present at any meeting of The Association is entitled to one (1) vote.
- (3) **Associate Membership**
 - (a) An Associate Member is defined as an individual:

- (i) Has a genuine interest in motor vehicles and the aims/objectives of The Association, and
 - (ii) Is a spouse/partner or family member of a financial member of The Association, and
 - (iii) Has completed a Membership Application Form, and
 - (iv) Has been approved for admission to The Association by the Management Committee.
 - (b) An Associate has all the rights and privileges of an Ordinary Member except that he/she:
 - (i) Has no voting rights, and
 - (ii) Does not contribute to a quorum at Association meetings, and
 - (iii) Cannot be nominated or appointed as an Office Bearer of The Association.
- (4) **Life Membership**
- (a) The Committee may award Life Membership to a financial member after 10 years of continuous membership and/or for outstanding and conspicuous service or contribution to The Association.
 - (b) A Life Member has all the rights and privileges of a financial Ordinary Member.
 - (c) To remain an 'active' Life Member of The Association, the Life Member is to return to the Membership Officer a fully completed membership renewal form by 30th June each year.
 - (d) The percentage of active life members should not exceed 10 percent of the membership.
- (5) **Membership Fee**
- (a) The membership fees shall be such a sum as the members shall so determine at any General Meeting. Until otherwise determined shall be:
 - (i) Ordinary Membership, \$30.00 per annum.
 - (ii) Associate Membership, \$10.00 per annum.
 - (iii) Life Membership, Honorary.
 - (b) Each new member upon joining shall purchase a Club shirt.
 - (c) No membership fee is payable by Life Members.
 - (d) Membership fee is not refundable.
- (6) **Membership Renewal**
1. To retain active/financial membership of The Association, each member must renew his/her membership by 30th June each year. A membership will be classed as unfinancial if not renewed by midnight of 30th June.
 2. A membership will be automatically terminated if a membership fee is in arrears for two (2) months following the renewal date.
 3. The committee reserves the right to decline a membership renewal.
- (7) **Membership/Special Interest Vehicle (SIV) Registration**
- (a) To qualify for SIV Registration, the applicant must be a financial member of The Association.
 - (b) Queensland Department of Transport policy on special interest registration may be found at:
<https://www.qld.gov.au/transport/registration/fees/concession/special-interest>

14. Special Interest Vehicle (SIV) Impromptu Runs

- (1) Should a member wish to partake in an impromptu event, ie., an event not already published in the events section of the Club's website or in the events section of the Club's Facebook Group, it is the responsibility of the member partaking in the impromptu event to notify other members of the Club of their intention to participate in the impromptu event by posting their intention on the Club's dedicated Caboolture Regional Car Club Inc Impromptu Facebook Group.
- (2) To comply with the guidelines set down by the Department of Transport and Main Roads in their 'Conditions of Use of Special Interest Vehicles', members must:
 - (a) Provide a minimum of one (1) hours' notice of the intended run on the Club's dedicated Facebook Group, or should the member not use social media, provide the required information to a member of the management committee who can post the information on their behalf.
 - (b) Provide the following explicit run details:
 - (i) Departure point.
 - (ii) Departure time.
 - (iii) Route.
 - (iv) Destination.
 - (v) Vehicle registration number.
 - (vi) Name of run leader if not the person posting the run.
 - (vii) Download and print a 'Run Participants Register' and have it completed by the individuals who join the run.
 - (viii) Ensure that the 'Run Participants Register' is given to the Club's Run Coordinator or Secretary for inclusion in the Club's Register of Events.
 - (ix) Any other relevant information.

15. Digitally Recording of Minutes

- (1) Proceedings of meetings of The Association may be digitally recorded by the Secretary for the accuracy of keeping the Minutes.

16. Electronic Media

- (1) The Association will maintain a publicly-accessible website for the information of members and other interested persons. The following criteria applies:
 - (a) A Website Administrator (webmaster) will be elected at each AGM to maintain and develop The Association's website.
 - (b) The website will remain the sole property of The Association.
 - (c) All current logins and passwords necessary to access the administration of the website are to be lodged with and kept in the safe custody of the Secretary.

17. Bullying

- (1) Definition: An ongoing or repeated misuse of power, with the intention to cause deliberate (on purpose) psychological harm. Bullying behaviours may occur anywhere and can be verbal, physical or social. It can be online (cyberbullying), with friends, in a group or club. It can comprise intimidation, name-calling, teasing, putting-down someone, threatening to cause someone harm, lying, spreading rumours, playing jokes, deliberately leaving someone out, causing embarrassment to someone to list a few.
- (2) Bullying in any form will not be tolerated within The Association and will result in termination of membership.

By-Laws Revision History

Date	Action
07/09/2016	Implementation of By-Laws.
28/02/2018	1. <u>Item 12, Donations.</u> 12.(1)(a) revised to read: All applications and nominations for donations are to be made in writing on the 'Charitable Donations Nomination Form' (Annex D) to the committee for consideration. Completed forms, successful or unsuccessful, to be kept as a matter of record for future reference.
01/04/2019	1. <u>Item 12, Donations.</u> Deletion of Item 11(1)(e) - Applications from organisations or individuals will not be considered if a previous donation has been made to such organisation or individual within the past three years unless in special circumstances. 2. <u>Item 13, Membership</u> – Deletion of Item 12(6)(c) - The renewal for an automatically terminated membership will incur a \$20.00 late membership renewal administration fee. 3. <u>Item 14, Special Interest Vehicle (SIV) Impromptu Runs.</u> Inclusion of Item 14.
03/07/2019	1. <u>Item 4, Composition of Management Committee.</u> (1) The revision of the membership of the Management Committee to include only the President, Vice President, Secretary, Treasurer, Membership Officer, Run Coordinator, Newsletter Editor, Swap Meet Coordinator, Show & Shine Coordinator, Dating Officer (SIV registration) and QHMC Representative. 2. <u>Item 5, Other Club Positions.</u> (1) The Club may appoint other positions not part of the Management Committee and without obligation to attend Committee Meetings, unless requested to by either party, such as but not restricted to: Property Officer, Webmaster, Workshop Coordinator, Catering Convenor, Christmas Function Organiser and any other assistant positions deemed necessary. 3. <u>Item 12, Donations.</u> 12(1) (b) Revision to now read "The Committee will consider all applications for donations and make biannual recommendations as to the successful applicants. These recommendations will then be presented to the members at a General Meeting for their consideration as to the amount to be donated and for final approval." 4. <u>Item 12, Donations.</u> The inclusion of 12(1) (e) "Yearly donations will be limited to a total of \$3,000.00 (three thousand dollars) or one third of the profit from the annual Swap, Show & Shine event, whichever is the lesser. If no such event is held or if it is cancelled no donations will be made."
17/07/2019	1. <u>Item 11(3) Funds and Accounts.</u> Change the Amount of Petty Cash held by the Treasurer from \$300.00 (three hundred dollars to \$500.00 (five hundred dollars).

23/09/2020

1. **Item 14 (a) Special Interest Vehicle (SIV) Impromptu Runs.**
Change the posting of impromptu runs from the discussion section of the Caboolture Regional Car Club Inc Members Group to the Caboolture Regional Car Club Inc Impromptu Runs Group.
2. **Item 14 (b) Special Interest Vehicle (SIV) Impromptu Runs.**
Addition of the conditions of use of impromptu runs by members of Caboolture Regional Car Club Inc. to include:
 - (a) To comply with the guidelines set down by the Department of Transport and Main Roads in their 'Conditions of Use of Special Interest Vehicles', members must:
 - (i) Give at least 24 hours' notice of the intended run on the Club's dedicated Facebook Group, or if the member does not use social media, provide the required information to a member of the management committee who can post the information on their behalf.
 - (b) Provide the following explicit run details:
 - (i) Departure point.
 - (ii) Departure time.
 - (iii) Route.
 - (iv) Destination.
 - (v) Vehicle registration number.
 - (vi) Name of run leader if not the person posting the run.
 - (vii) Download and print a 'Run Participants Register' and have it completed by the individuals who join the run.
 - (viii) Ensure that the 'Run Participants Register' is given to the Club's Run Coordinator or Secretary for inclusion in the Club's Register of Events.
 - (ix) Any other relevant information.

19/03/2022

1. **Item 9 (4) (a) Regalia (Shirt).** Amend: 'Every new member must pay an amount of \$40.00, with the membership application, towards the cost of purchase of a Club shirt.' To: When joining the Club, a new member must purchase a Club shirt.
2. **Item 12 (1) (a), (b), (c) and (d) Donations.** Sub-Section (b): Delete: 'biannual'. Sub-Section (c): Delete in total: (Donations will be awarded firstly in July, following the Swap Meet and again in December before Christmas.) Sub-Section (e): Delete in total: (Yearly donations will be limited to a total of \$3,000.00 (three thousand dollars) or one third of the profit from the annual Swap, Show & Shine event, whichever is the lesser. If no such event is held or if it is cancelled no donations will be made.)
3. **Item 13 (6) Membership Renewal.** Add Sub-Section (c): The committee reserves the right to deny a membership renewal application.
4. **Item 13 (7) Membership/Special Interest Vehicle Registration.**
Sub-Section (a): To qualify for SIV Registration, a new member must be a financial member of The Association for a period of not less than six (6) months and attend a minimum of four (4) Club-sanctioned events within this period. Amend to: "To qualify for SIV Registration, a new member must be a financial member of The Association."
Sub-Section (b): Remove in total. It is the responsibility of the new member to keep a record of Club-sanctioned events attended within the

six months to be signed and dated by the event run-coordinator and presented to the Dating Officer when requesting Club authorisation.

5. **Item 14 Special Interest Vehicle Impromptu Runs.**
Sub-Section (2)(a): Delete: 24 hours. Insert: 12 hours.
authorisation.
6. **Item 17 Bullying.** New item.

- 10/02/2023
1. **Item 13 (6) (a) Membership Renewal.** **Delete.** To retain active/financial membership of The Association, each member must return to the Membership Officer, a fully completed membership renewal form by 30th June each year.

Insert. To retain active/financial membership of The Association, each member must renew his/her membership by 30th June each year.

Appendix B. Revised Membership Application Form.

Appendix C. Delete Membership Renewal Form.

2. **Item 11 (1) (2) Funds and Accounts.** (1) **Delete.** The Committee is authorised to expend funds up to and including \$500.00 on the purchase of any one asset. **Insert.** The Committee is authorised to expend funds up to and including \$1000.00 on the purchase of any one asset. (2) **Delete.** Expenditure on purchases of assets exceeding \$500.00 is to be put to the membership at a general meeting for approval. **Insert.** Expenditure on purchases of assets exceeding \$1000.00 is to be put to the membership at a general meeting for approval. Auth GM of 01 Feb 2023.

- 05/06/2023
1. Annex B. Revised Membership Application Form.

- 13/09/2023
1. **Item 14 (2) (a) Special Interest Vehicle (SIV) Impromptu Runs.**
Delete: '12 hours' notice' and **INSERT:** One (1) hours' notice.
(September 2023 GM minutes refers). Auth: GM of 06 Sep 2023.

Annexes:

- A. Emblem of the Caboolture Regional Car Club Inc.
- B. Membership Application Form.
- C. Nominate for a Committee Position Form.
- D. Proxy Voting Form.
- E. Charitable Donation Form.



Emblem of the
Caboolture Regional Car Club Inc



Caboolture Regional Car Club Inc

Since 1994 *'The Perfect Club For The Car Enthusiast'*

MEMBERSHIP APPLICATION

Membership fees are due by 30th June each year.

Postal Address: Membership, CRCC, PO Box 1688, CABOOLTURE, QLD. 4510.

START →

 Ordinary Associate

PLEASE PRINT EMAIL ADDRESS CLEARLY

Email: _____

Name: _____ Date of Birth: _____

Partner's Name (Optional): _____ Date of Birth: _____

Address: _____ Post Code: _____

Phone: _____ Mobile: _____

Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4
Year: _____	Year: _____	Year: _____	Year: _____
Make: _____	Make: _____	Make: _____	Make: _____
Model: _____	Model: _____	Model: _____	Model: _____
Colour: _____	Colour: _____	Colour: _____	Colour: _____
Reg No: _____	Reg No: _____	Reg No: _____	Reg No: _____
Is this vehicle on SIV (Club) registration? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this vehicle on SIV (Club) registration? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this vehicle on SIV (Club) registration? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this vehicle on SIV (Club) registration? <input type="checkbox"/> Yes <input type="checkbox"/> No

> **Ordinary Membership:** \$85.00. Includes membership (\$30.00) polo shirt (\$55.00) and vehicle decal/s (free).

> **Associate Membership:** \$10.00. Shirt optional at \$55.00.

Preferred payment by EFT. Payment or evidence of payment must accompany this completed membership form. Completed form may be emailed to membership@crcc.com.au, otherwise submitted at a general meeting or posted to 'Membership, CRCC, PO Box 1668, CABOOLTURE, Q. 4510'.

Shirt 1	S <input type="checkbox"/>	M <input type="checkbox"/>	L <input type="checkbox"/>	XL <input type="checkbox"/>	2XL <input type="checkbox"/>	3XL <input type="checkbox"/>	4XL <input type="checkbox"/>	5XL <input type="checkbox"/>
	Black <input type="checkbox"/>	Blue <input type="checkbox"/>	Green <input type="checkbox"/>	Red <input type="checkbox"/>	White <input type="checkbox"/>	Embroidered Name: _____		
Shirt 2	S <input type="checkbox"/>	M <input type="checkbox"/>	L <input type="checkbox"/>	XL <input type="checkbox"/>	2XL <input type="checkbox"/>	3XL <input type="checkbox"/>	4XL <input type="checkbox"/>	5XL <input type="checkbox"/>
	Black <input type="checkbox"/>	Blue <input type="checkbox"/>	Green <input type="checkbox"/>	Red <input type="checkbox"/>	White <input type="checkbox"/>	Embroidered Name: _____		

> **Membership Renewals:** Due 30th June. \$30.00 Ordinary Membership and \$10.00 Associate Membership.

> **SIV (Concessional) Registration:** Please refer to Section 13 (7) (a) of the By-Laws.

I have read and understood the Club's Rules (Constitution and the By-Laws), in particular, By-Laws Sections 9 and 13 which pertain to Regalia, Special Interest Vehicle Registration and Membership respectively. Club shirts must be collected within 12 months, otherwise forfeited.

I/we understand that my/our membership/s may be revoked if I/we do not abide by these Rules. The Club Rules are available on the Club's web site at www.crcc.com.au.

Signature: _____ Date: _____

Club Use

Amount Received: \$ _____ Date: _____ Receipt No: _____ Membership No: _____

The information you have provided to the Caboolture Regional Car Club Inc allows it to provide its members with the best possible membership services. This information is not made available to any other person or organisation and is used solely for purposes within the Caboolture Regional Car Club.

Banking Details: BSB: 014305 - Acct No: 474279234 Email: membership@crcc.com.au

If paying membership by EFT, verification of payment must accompany this form.



Caboolture Regional Car Club Inc.

NOMINATION FOR A COMMITTEE POSITION

I, the undersigned nominee, being a financial voting member of Caboolture Regional Car Club Inc., hereby nominate for appointment in the following Club committee position/s:

- Position:**
- | | | |
|---|---|---|
| <input type="checkbox"/> President | <input type="checkbox"/> Run Coordinator | <input type="checkbox"/> Property |
| <input type="checkbox"/> Vice President | <input type="checkbox"/> Editor | <input type="checkbox"/> QHMC Representative * |
| <input type="checkbox"/> Secretary | <input type="checkbox"/> Dating Officer (SIV) | <input type="checkbox"/> Webmaster |
| <input type="checkbox"/> Treasurer | <input type="checkbox"/> Show and Shine Coordinator | <input type="checkbox"/> Christmas Function Coordinator |
| <input type="checkbox"/> Membership | <input type="checkbox"/> Swap Meet Coordinator | <input type="checkbox"/> Catering Convenor |

* Queensland Historic Motoring Council

Name of NOMINEE: _____

Membership No: _____ Phone: _____

Email: _____

Signature: _____

Date: _____

Name of NOMINATOR: _____

Membership Number: _____

Signature: _____

Date: _____

Name of SECONDER: _____

Membership Number: _____

Signature: _____

Date: _____

PLEASE NOTE: THIS NOMINATION FORM WILL BE CONSIDERED INVALID IF ANY PERSON NAMED ABOVE IS NOT FINANCIAL FULL MEMBER OF THE CLUB.

Nominations close at 5:00 pm on: 1st December.

Email or post nominations to: The Secretary
 Email: secretary@crcc.com.au
 Postal address: PO Box 1668, Caboolture, Q, 4510.



Caboolture Regional Car Club Inc.

NOMINATION OF PROXY

I, _____

(Full Name)

being a life/financial member of the Caboolture Regional Car Club Inc., hereby appoint: _____

(Full Name)

as my proxy to vote for me on my behalf at the (Annual) General Meeting of the Caboolture Regional Car Club Inc., to be held:

on the _____ day of _____ 20 _____

or at any adjournment of the meeting.

Signed this _____ day of _____ 20 _____

Signature: _____

(Signature of life/financial member appointing)

In favour.

Against.

Should this proxy be used to vote on a special resolution, then list Resolution.



Caboolture Regional Car Club Inc

'The Perfect Club For The Car Enthusiast'

Since 1994

PO Box 1668 CABOOLTURE QLD 4510

Email: admin@crcc.com.au

Web: www.crcc.com.au

ABN: 41 840 743 851 / Inc No: IA813344



Charitable Donation Nomination Form

Please tell us about the organisation being proposed for nomination:

1. Organisation Name:

2. Address:

3. Name and Title of Contact Person:

4. Mailing Address: (if different from above)

5. Email Address:

6. Landline: Mobile:

7. Is the organisation:

a. Located in the Caboolture Shire? Yes No

b. A branch of a national organisation? Yes No

c. A not-for-profit organisation? Yes No

8. Please indicate the activities this organisation focuses on:

a. Youth development.

b. Healthcare and human services programs.

c. Education.

d. At risk and/or low-income individuals or families.

e. Performing arts and cultural activities.

f. Environmental and preservation programs.

g. Other (please indicate)

9. Please outline how the donation would contribute to the organisation's work.

.....
.....
.....

10. Please attach additional information if required.

Amount requested: \$ Date:

Nominated by:

Name: Mem No: Signature:

The Committee's decision is final.

CRCC BY-LAWS

12. Donations

- (1) The Association may make donations for patriotic, charitable or for community purposes. The following conditions apply:
 - (a) All applications/nominations for donations are to be made in writing on the 'Charitable Donations Nomination Form' to the committee for consideration. Completed forms, successful or unsuccessful, to be kept as a matter of record for future reference.
 - (b) The Committee will consider all applications for donations and make recommendations as to the successful applicants. These recommendations will then be presented to the members at a general meeting for their consideration as to the amount to be donated and for final approval.
 - (c) Applications will be accepted only from organisations or individuals within or servicing the defines of the Caboolture district (ie., the old Caboolture Shire Council area).

.....

(Caboolture Regional Car Club use only)

Date received by the Secretary: / /

Discussed at committee meeting held on: / /

Application successful: Yes No

Comments:

Amount of donation approved: \$

Follow-up action:

Date applicant organisation advised: / /

Date nominator advised: / /